

Kindergarten Position Description

- Develops lesson plans and instructional materials that support standards-based core academic instruction in all learning environments including remote learning.
- Maintains student grades for daily work, homework, assignments and progress reports through Rediker Products
- Prepares, administers, corrects and analyzes student assessments.
- Utilizes the conclusions derived from assessment analysis in developing lessons.
- Identifies students with academic issues and refers those students to appropriate service providers.
- Plans and provides intervention strategies for struggling students
- Regularly informs parents or guardians of their students academic performance and behavior.
- Instructs students, using various teaching methods including the use of technology
- Plans, organizes and delivers differentiated instruction in an appropriate manner consistent with district curriculum.
- Maintains school and classroom discipline.
- Meets or calls parents to discuss student progress and issues.
- Provides timely feedback to students, parents, and guardians
- Effectively and regularly communicates with fellow staff members and school administration maintaining open communication.
- Participates in faculty and professional meetings, educational conferences, and teacher training workshops.
- Performs related duties, such as sponsoring one or more activities or student organization
- Performs other duties as assigned by the principal and school administration
- Maintains a high level of personal integrity, confidentiality and a strong work ethic.
- At all times, demonstrates and exemplifies Catholic teaching based on Catholic principles.

Licensure/ Certificate Requirements:

- Valid RI Teaching License in Elementary Education Grades K-6 or out of state equivalent
- A Bachelor's or Master's Degree from an accredited college or university

Contact the principal, Sr. Rayleen Giannotti at rjannotti@mercymount.org. Please include a cover letter and resume.