



ST. MARY ACADEMY | Bay View

St. Mary Academy - Bay View is seeking substitute teachers for the 2022-2023 school year. Successful applicants must be willing to work on a daily basis to cover instruction for absent teachers. Candidates are needed for Grades PK-5 in the Lower School and in specific content areas for Grades 6-12. Candidates must be committed to an all-girls education and Mercy values.

Specific responsibilities for this position include:

- Execute lesson plans provided by the teacher to create a cohesive and coherent learning experience for students.
- Maintaining classroom culture and behavior among students.
- Manage the classroom effectively to encourage student participation, minimize distractions and maintain a positive learning environment.
- Follow policies and procedures of the school.
- Assumes duties and responsibilities (e.g. lunch coverage, bus duty) for the teacher while the teacher is absent.

Qualifications for this position are:

- BA/BS degree preferred; but 2 years of successful college coursework accepted
- Evidence of experience and/or content knowledge for the grade level or content area covered.
- Strong work ethic and a caring temperament
- Understanding and appreciation of the developmental range of the age group
- Excellent organizational skills, including the ability to prioritize multiple tasks ● Outstanding written and verbal communication skills
- A sense of humor, warmth, and a love of working with children and their families.

TO APPLY

Please submit a resumé and a cover letter indicating:

- Grade level preference
- Subject
- Day and time availability

Cover letter and resumé should be submitted via email to employment@bayviewacademy.org.

AN EQUAL OPPORTUNITY EMPLOYER: St. Mary Academy - Bay View commits itself to maintaining a welcoming environment for all people and extends its welcome in particular to those who may be vulnerable to discrimination on the basis of their race, color, national origin, sex, religion, disability, age, marital or parental status,

sexual orientation, military status or other legally protected status.

St. Mary Academy – Bay View is an all-girl independent Catholic school serving a diverse population of girls from Pre-School through grade twelve and is located in Riverside, Rhode Island. A sponsored ministry of the Sisters of Mercy of the Americas, St. Mary Academy – Bay View fosters academic excellence in an innovative and creative learning environment while striving to empower each student to be a confident, independent, compassionate and socially conscious faith-filled young woman